**Name of organization**

*Canadian Address*

*Charity BN/Registration number*

***Official donation receipt for income tax purposes***

**Receipt #:** 1234567 (Unique serial number)

**Receipt issued:** DD/MM/YYYY

**Location:** (City/area)

**Donated by:** (Enter first and last name)

**Address:** (Enter donor address)

**Date of donation:** DD/MM/YYYY (Enter date or year)

**Value of property received:** (Enter fair market value of the property received)

**Value of advantage:** (Enter value of property or services given to donors)

**Eligible amount of gift for tax purposes:** (Enter the eligible amount by subtracting the advantage from the value of the property)

**Description of property received**: (Enter the type of property being donated - food, clothing, vehicle, house etc.)

**Appraised by:** (Enter the name of the firm or individual appraiser hired)

**Address of appraiser:** (Enter the official business address of the appraiser)

*If the value of the property donated is above $1,000 the Canada Revenue Agency recommends using an appraiser to determine the value of the items. You may delete the section above if the items donated are below this value.*

**Authorized signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of authorised signatory)

(Designation)